

MINUTES  
REGULAR MEETING  
OF THE  
FT. MYERS BEACH BOARD OF FIRE COMMISSIONERS  
TIME: 7:00 PM  
DATE: July 19, 2011  
PLACE: 2523 Estero Blvd., Town Hall – Council’s Chamber  
Fort Myers Beach, FL 33931

IN ATTENDANCE: Chairwoman Carol Morris, Vice-Chairman Ted Schindler, Sec./Treasurer David Brower, Commissioner John Scanlon, Commissioner Betty Goodacre, Attorney Richard Pringle, Chief Mike Becker, Asst. Chief Darren White, District members and members of the public.

Meeting called to order by Chairwoman Morris at 7:00 PM.

**Pledge of Allegiance**

Chairwoman Morris called for a motion to approve the June 21, 2011 regular meeting minutes.

Commissioner Scanlon motioned to approve the June 21, 2011 regular meeting minutes. Vice-Chairman Schindler seconded.  
Minutes approved unanimously 5 – 0.

Chairwoman Morris called for a motion to approve the July 5, 2011 minutes continued from June 21, 2011 regular meeting.

Commissioner Scanlon motioned to approve the July 5, 2011 minutes. Sec./Treasurer Brower seconded.  
Minutes approved unanimously 5 – 0.

Chairwoman Morris requested Sec./Treasurer Brower read the Treasurer’s report.

Sec./Treasurer Brower read the June 2011 Treasurer’s Report for the record.

Sec./Treasurer Brower reviewed the summary of bank and investment account activities for month ending June 30, 2011.

- A. Sec./Treasurer Brower asked for approval of department checks #036994 through #037073 for a total of \$278,364.96 for June 2011.

Commissioner Goodacre motioned to approve the department checks. Vice-Chairman Schindler seconded.

Checks approved unanimously 5 – 0.

**Chief’s Report**

Chief Becker recognized employees with years of service.

Chief Becker reviewed the items on the Chief Report.

### **Attorney's Report**

Attorney Pringle stated he is awaiting Libby Anderson's response to the Chief and should have the contract back to the Board at the next regular meeting. The District has received notice of a possible claim by a landowner of the District by their attorney and Attorney Pringle took action to notify our insurance carrier of such possible claim. The GASB 54 is in the financial report and the Finance Director is asking the Board to approve designation of categories as described. The Board can also take action to assign dollar values to the categories. This is the first step in complying with the new requirements of the GASB 54.

Vice-Chairman Schindler asked Attorney Pringle if he was at liberty to discuss the nature of the claim.

Attorney Pringle stated his preference was to minimize discussion since the letter has been served on the District. Once it is final, Attorney Pringle can discuss the matter.

### **Reports from Local Union Representatives**

No Input

### **Public Input**

No Input

### **Old Business**

None

### **New Business**

- A. Procurement – Zoll Charging Stations (2)** - Medical Officer Randy Kraus presented to the Board the request for the Zoll Charging Stations. Medical Officer Kraus noted the District discovered a \$5000.00 credit to apply to the purchase of the charging stations and the lithium batteries.

Commissioner Goodacre motioned to approve the purchase of the Zoll Charging Stations.  
Commissioner Scanlon seconded.  
Motion approved unanimously 5 – 0.

- B. Adoption of GASB 54 Fund Balance Classifications** – Chief Becker reviewed changes in the designation of the GASB 54.

Sec./Treasurer Brower motioned to change the District restricted and designated fund balances' classifications to: restricted, committed, assigned, and unassigned in compliance with GASB 54. Commissioner Goodacre seconded.  
Motion approved unanimously 5 – 0.

Sec./Treasurer Brower stated the District should then discuss rolling over certain funds.

Chief Becker stated the second part of the GASB 54 would be policies, which the Board can establish minimum and maximum fund balances and what items will fall into these categories. This part of the GASB 54 will be presented to the Board in August.

- C. Approval of Budget Amendments** – Chief Becker stated there are two budget amendments. The first amendment takes the building reserve and the equipment reserve and combines them as a building/equipment reserve. It makes sense that the District has one account for the building and equipment since the audit and depreciation of capital assets is captured as

equipment and buildings. When you combine the building and equipment reserve, it totals \$540,000.00. The second amendment deals with the new legislation and Senate Bill 2100 which reflects a savings of \$220,000.00 from FRS contributions. The second amendment would take the \$220,000.00 savings to increase the building and equipment reserve resulting in a fund balance for building and equipment of \$760,000.00.

Chairwoman Morris asked if the two amendments could be combined.

Attorney Pringle stated they could because ultimately they will be a building and equipment committed reserve item.

Sec./Treasurer Brower motioned to combine the building improvement and equipment reserves totaling \$540,000.00 and move it to the new committed building and equipment reserve along with the \$220,000.00 surplus into the new building and equipment reserve for a total of \$760,000.00. Vice-Chairman Schindler seconded.

Motion approve unanimously 5 – 0.

- D. Set TRIM Rate (not to exceed millage rate)** Chairwoman Morris stated the Board had an opportunity to discuss the upcoming budgetary commitments at the workshop and she felt it was very informative and helpful.

Chief Becker stated the current taxable values came in July 1, 2011 at a decline of 4.03 percent and would create a roll back rate of 2.6919. Management suggests that based on District needs, the District is comfortable with “slightly less” than the roll back rate.

Chief Becker continued to discuss the TRIM rate options the Board could entertain.

Chief Becker recommended a 2.6900 rate for the TRIM, alleviating any concern of proposing any kind of tax increase.

The Board discussed the roll back rate as it relates to the District proposed TRIM.

Commissioner Scanlon motioned to set the TRIM at 2.69. Commissioner Goodacre seconded. Motion approved unanimously 5 – 0.

- E. Set Date for Tentative Budget Hearing** – Chief Becker recommended the Tentative Budget Hearing be held September 16, 2011.

Betty Goodacre motioned to hold the Tentative Budget Hearing September 16, 2011 at 5:05 PM at the Town Hall Council’s Chamber. Sec./Treasurer Brower seconded. Motion approved unanimously 5 – 0.

- F. Proposed Budget Workshop** – Chief Becker stated the Board has a workshop scheduled for August 2<sup>ND</sup>, but numbers will not be in until later in the month. If the Board would like to hold a budget workshop, the last week of August would be best to review numbers.

Discussion continued between the Board regarding workshop dates.

Chairwoman Morris stated if the Board determines the August workshop is not needed, she will notice the Board prior so the District can post the notice at the respective locations.

No action taken.

**G. Commissioner Items – None**

**Reports from Local Union Representatives**

No Input

**Commissioner Remarks**

Commissioner Scanlon congratulated employees for their years of service.

Commissioner Goodacre congratulated employees for their years of service and noted she is pleased the Board came in with a 2.69 TRIM notice.

Sec./Treasurer Brower noted he would not be attending the August Commissioner's meeting.

Vice-Chairman Schindler stated he was pleased with the TRIM rate as well; had it been higher, he would have voted against it.

Chairwoman Morris thanked Chief Becker and Jane Thompson on the work they have done with the numbers to propose the 2.69 TRIM. Chairwoman Morris noted that the residents behind the Seagrape Plaza have communicated their concerns to her about the big brush pile behind the Plaza and asked Chief Becker if he has been able to investigate it.

Chief Becker noted he has not been to the site yet, but will do so immediately.

**Public Input**

No input

**Adjournment**

Meeting adjourned at 8:00 PM