

FORT MYERS BEACH FIRE CONTROL DISTRICT

Fire Prevention Bureau
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Fort Myers Beach, FL 33932
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SPECIAL EVENT POLICY 08-01

[replaces policy 04-01]

The purpose of this policy is to familiarize event promoters, sponsors, and vendors with some information about outdoor festivals/special events and general fire safety regulations that are enforced by the Fort Myers Beach Fire Control District. The department is committed to promoting public safety and assisting all parties involved to provide a level of service that will insure a safe and successful event. This policy shall affect events held in public parks/spaces, roadways, parking lots, and commercial property.

TENTS/CANOPIES

This policy shall apply to those tents/canopies being used for public assembly larger than 400 square feet.

All tents/canopies shall be erected according to manufactures guidelines.

A detailed drawing of the placement of tent(s) shall be provided to the Fire Department.

A fire access roadway with a minimum of 20 feet shall be maintained at all times.

Smoking shall not be permitted in any tent/canopy. Approved NO SMOKING signs shall be conspicuously posted.

Each tent/canopy shall have one (1) 2-A:10-B:C portable fire extinguisher for each 400-500 square feet of floor area and two (2) 2-A:10-B:C for every 501-1000 square feet of floor area. Extinguishers shall be mounted and located no more than 75 feet from any point under tent/canopy. The extinguisher must have been serviced within the last 12 months and have a service tag affixed.

Exit signs shall be installed at required exit doorways and where otherwise necessary to clearly indicate the direction of egress when the tent/canopy serves an occupancy load of 50 or more.

All tents/canopies shall be of a flame-retardant material or shall be made fire-retardant according to the performance criteria in NFPA 701. Each section of the top and sidewall shall have a durable label permanently affixed certifying that it is flame-retardant. A copy of this certificate shall be provided to the Fire Department.

TENTS/CANOPIES (temporary cooking booths)

All cooking equipment shall be of an approved type.

Tents shall be a minimum of 10 feet away from other non-cooking tents and 20 feet away from any permanent structure.

All deep fat frying appliances, woks, and open flame stoves shall not be used under tent/canopy.

All LPG tanks, hoses, and fittings shall be UL approved. All LPG tanks shall be properly secured. Tanks which are not securely mounted on another piece of equipment shall be equipped with a valve guard collar.

Each cooking booth shall have a minimum 40-B:C rated portable fire extinguisher. Note that deep fat frying operations shall have a class K portable fire extinguisher. The extinguisher must have been serviced in the last 12 months and have a service tag affixed.

ELECTRICITY/PORTABLE GENERATORS

The source of electricity for tents/canopies used for assembly and temporary food booth operations must be from an approved reliable source such as a public service connection or a self-contained generator.

Electrical receptacles shall be in weatherproof enclosures, the integrity of which is not affected when the receptacle is in use.

Extension cords and flexible cords shall not be a substitute for permanent wiring, nor shall such cords be subject to environmental danger or physical impact.

All gasoline powered generators shall be maintained a minimum distance of 10 feet from all combustible materials and/or LPG tanks.

Spare fuel shall be stored in an approved "SAFETY CAN". Storage of fuel shall be an outside area away from all combustible or ignition sources.

A minimum of one 2-A:10-B:C rated portable fire extinguisher must be visible and available a minimum of 10 feet away from generator. The extinguisher must have been serviced in the last 12 months and have a service tag affixed.

STANDBY FIRE PERSONNEL

When it is deemed appropriate for the safeguarding of life and property from fire, explosion, panic, or other hazardous conditions which may arise in the temporary use of occupancy, premises, or special event, one or more standby fire personnel may be required to be present before and during the activity. A fee may be required for these services. Fees for fire department vehicles are based on DHS/FEMA fee schedules. Fees for personnel are based on the average hourly overtime rate for the particular category. The decision for standby personnel will be made by the Fire Chief/Fire Marshall or their designee. The length of time standby personnel is needed will be based on duration of event. **All fees must be paid 14 days prior to event or permit will be revoked.**

USER FEE SCHEDULE

General Inspection \$25.00

Fire Apparatus

Type I Engine \$71.00/hr (staffing: 1 EMT, 1 Paramedic, 1 supervisory officer)
Type III Ambulance \$21.50/hr (staffing: 1 EMT, 1 Paramedic)
Type I Ladder \$71.00/hr (staffing: 1 EMT, 1 Paramedic, 1 supervisory officer)
Command Vehicle \$9.75/hr
Staff Auto \$9.75/hr

Fire Personnel

Paramedic Firefighter \$38.89/hr
EMT Firefighter \$34.97/hr
Supervisory Officer \$44.48/hr
Command Staff \$51.41/hr
Fire Marshal \$70.89/hr
Fire Inspector \$59.70/hr

This policy approved by: _____ on _____
Fire Chief Date